

Creating a User account for RV-Online

- Go to our website www.instand-ev.de
- Go to > EQAS Online > Ordering online and entering results



- Click on the link „To ordering online and entering results“.

Links

To ordering online and entering results

Link 

The graphical evaluation can be found in RV-Online in the section "Statistics".

Or use the following Link: <https://rv-online.instandev.de>

RV-Online offers you the following possibilities:

Addresses and Users

- **Managing your address und users**
- **User administration**
- **Handling permits**

Registration

- **Ordering/cancelling EQAs**
- **Creating several user accounts for one Lab number**

Result Entry

- **Online entry of EQA results**

Evaluation

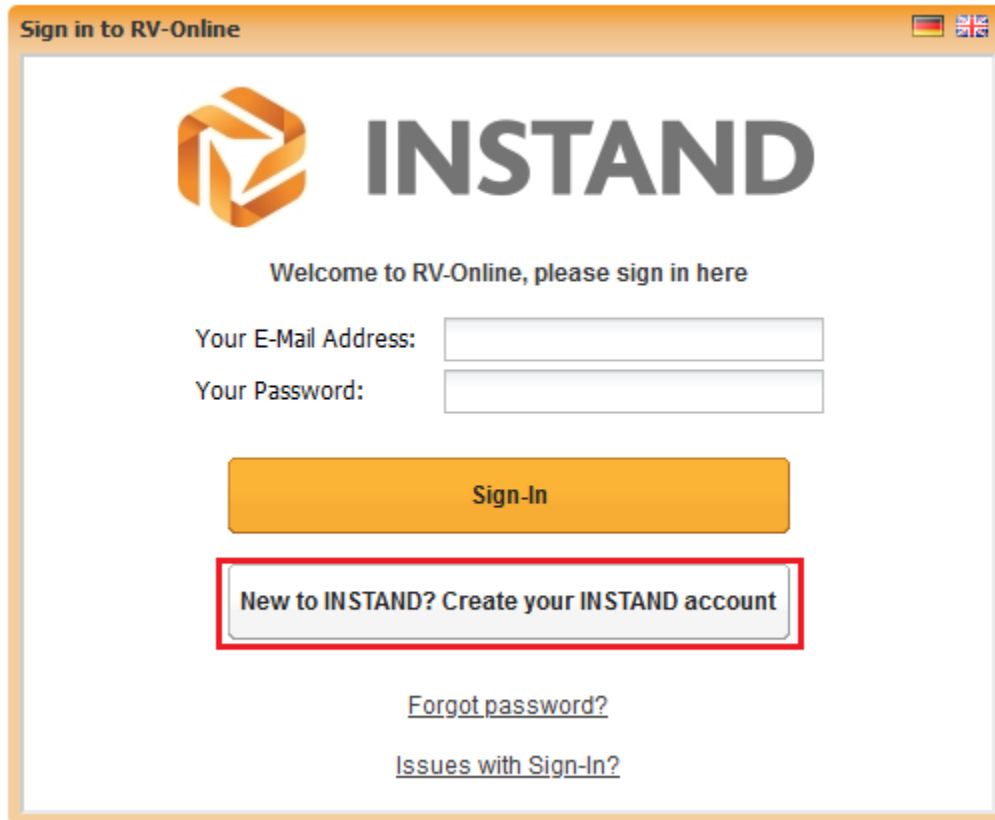
- **Download of evaluation documents**

Statistics

- **Interactive results overview**

ATTENTION! Please only create a new participant account if you have **not** ordered EQAs from INSTAND e.V. yet. If you have forgotten your password, please enter your e-mail address and use the „forgot password“ button.

- Click on the button “New to INSTAND? Create your INSTAND account”.



Sign in to RV-Online

INSTAND

Welcome to RV-Online, please sign in here

Your E-Mail Address:

Your Password:

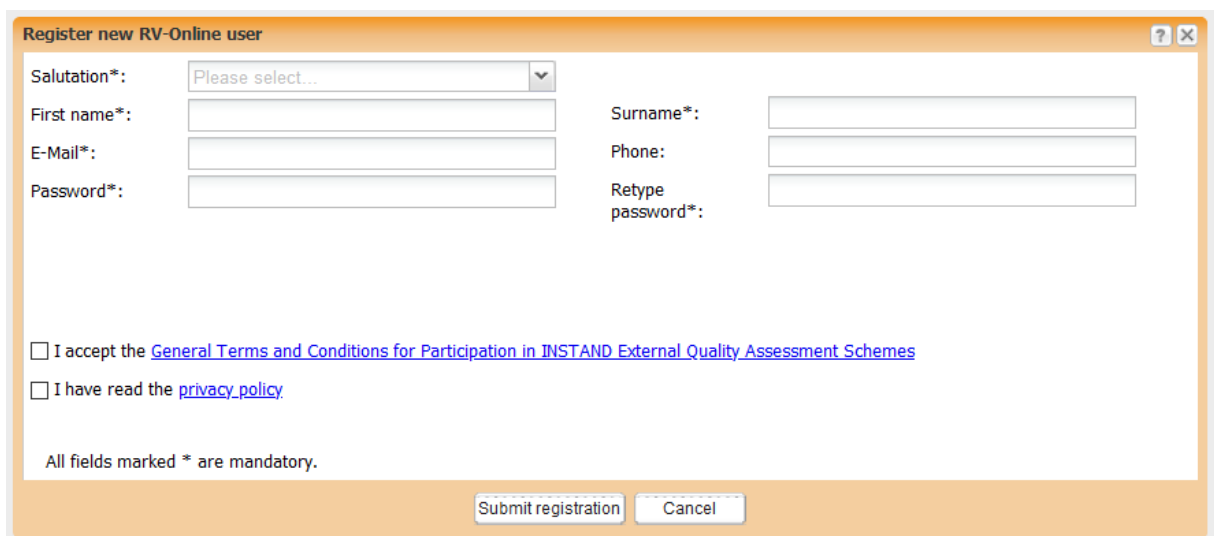
Sign-In

New to INSTAND? Create your INSTAND account

[Forgot password?](#)

[Issues with Sign-In?](#)

- Fill out the "Registration" mask completely. Fields marked with (*) are mandatory fields. Confirm your entries with "Send registration request". The General Terms and Conditions as well as the privacy policy must be accepted to continue.



Register new RV-Online user

Salutation*:

First name*:

E-Mail*:

Password*:

Surname*:

Phone:

Retype password*:

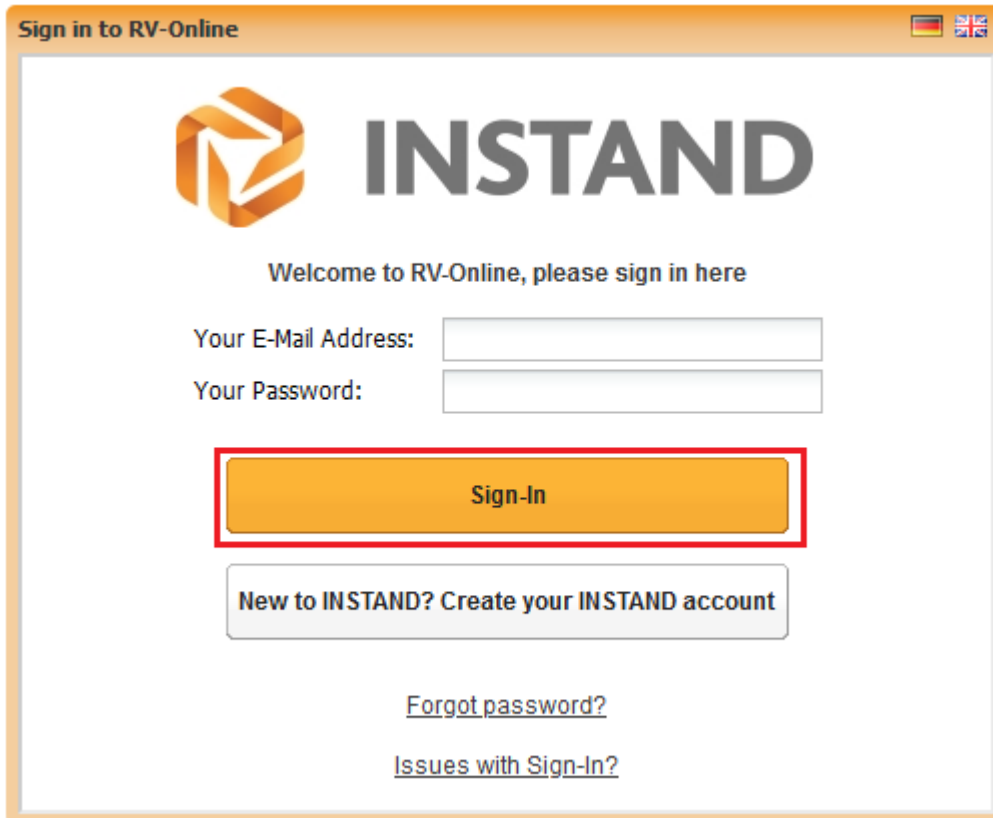
I accept the [General Terms and Conditions for Participation in INSTAND External Quality Assessment Schemes](#)

I have read the [privacy policy](#)

All fields marked * are mandatory.

- At the end of the registration process you will receive an e-mail with an activation link. Click on the link to verify the user account. This way your data is protected from unauthorized access.

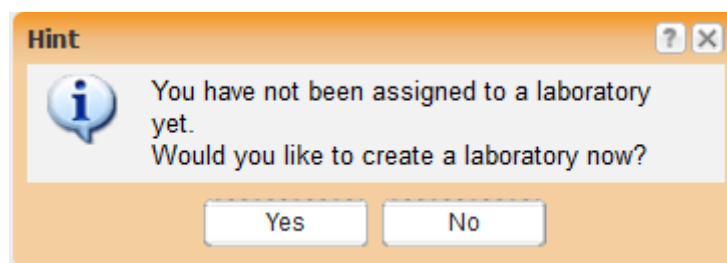
- Afterward you can log in with your e-mail address and password.



The screenshot shows a web browser window titled "Sign in to RV-Online". The page features the INSTAND logo, which consists of an orange cube-like icon and the word "INSTAND" in large, bold, grey letters. Below the logo, the text "Welcome to RV-Online, please sign in here" is displayed. There are two input fields: "Your E-Mail Address:" and "Your Password:". A prominent orange button labeled "Sign-In" is highlighted with a red rectangular border. Below the button is a link that says "New to INSTAND? Create your INSTAND account". At the bottom of the page, there are two more links: "Forgot password?" and "Issues with Sign-In?".

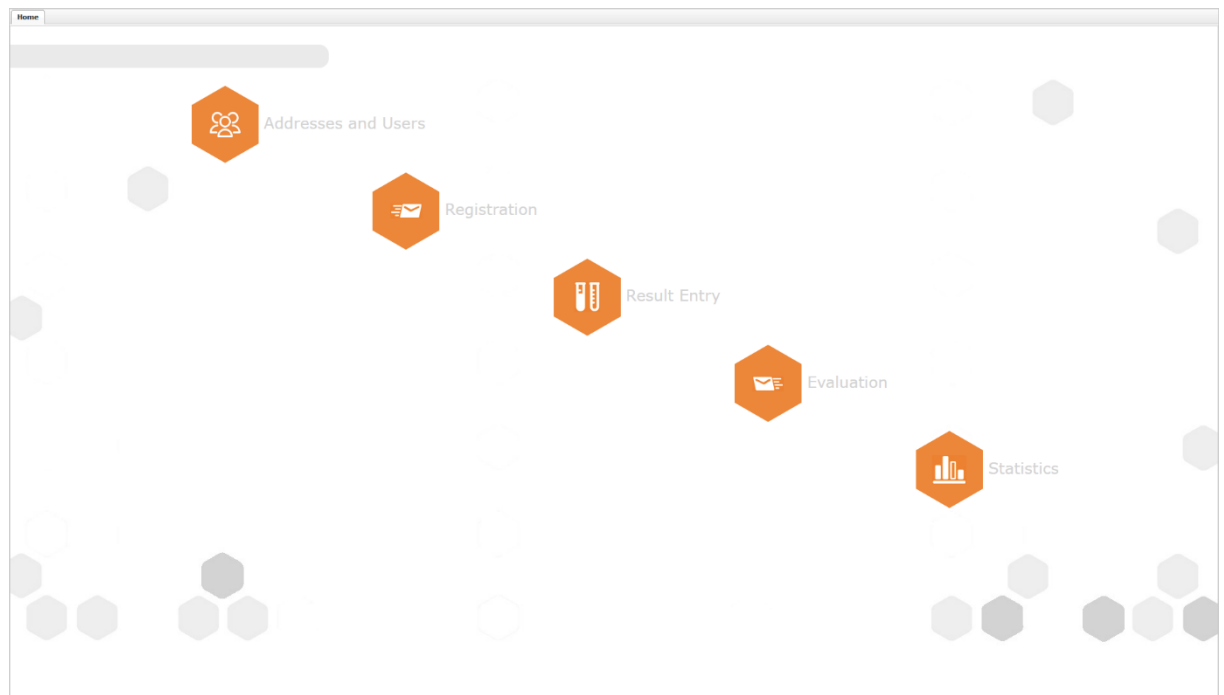
First steps in RV-Online: Assigning a new laboratory and generating a participant number

- In order to use the full range of functions of RV-Online, it is necessary to create a laboratory at the first login. Please confirm the appearing query with "Yes". This will also create a new participant number.



- Please enter the details of the purchaser, certificate address and shipping address in the following masks. Important: Click on "Save" to complete the process, otherwise all information will be discarded!

- You are now at the home screen.



After logging in, a comprehensive, practical **manual** for RV-Online can be found under the Help tab.

